

MINUTES OF TABLEY PARISH COUNCIL BI-MONTHLY MEETING HELD ON MONDAY 13th MAY 2024 AT 7PM

Present: Councillors (Chair), H. Gurney-Smith (HGS), S. Wharfe (SW), B. Hartley (BH) A. Greenway (AG) S. Carson (SC),

Also Present: Ms. S Booth (Parish Clerk)

Members of Public (MOP): There were no MOP in attendance.

1. Open the meeting & accept apologies received.

1.1 The residing Chair opened the meeting & acknowledge all in attendance

1.2 Apologies received.

1.2.1 D. Bailey (DB)

1.2.2 K Newport (KN)

1.2.3 N Withenshawe (NW)

1.2.3 **Resolved:** Apologies received and accepted for this meeting.

2 Election of officers for 2024/25: Council to propose and second, officers for the forthcoming year.

2.1 Election of **Chairman:**

2.1.1 SW **Proposed** Cllr H Gurney-Smith, Second by AG.

2.1.2 **Moved** that Cllr HGS will remain Chair.

POR: The new Chair formally takes the seat and directs the meeting from this point on.

2.2 Election of **Vice Chairman**

2.2.1 HGS **Proposed** Cllr A Greenway, Second by SW

2.2.2 **Moved** that Cllr AG will become Vice Chair.

2.3 Election of **Responsible Financial officer**

2.3.1 **Moved** unanimously that the Clerk will remain as the RFO.

3 Declaration and Undertaking for Acceptance of Office:

3.1 The Clerk distributed the DOA forms for signing.

3.1.1 **Resolved that** Cllrs in attendance signed and returned to the Clerk.

4 Adoption of the following policies Policy:

4.1 The distributed hard copies to new Cllrs and via email to re-elected Cllrs.

4.1.1 Standing Orders

4.1.1.1 **Moved** unanimously that the Standing Order Policy was adopted.

4.1.2 Code of Conduct

4.1.2.1 **Moved** unanimously that the Code of Conduct Policy was adopted.

4.1.3 Financial regulations

4.1.3.1 **Moved** unanimously that the Financial Regulations Policy was adopted.

5.Minutes of the previous meetings presented to the Council:

5.1 To consider the approval of the below set of minutes.

5.1.1 Bi-monthly meeting held on 11/03/24, [P80 to 90].

5.1.1.1 **Resolved** that the minutes were a true and accurate record.

5.1.1.2 **Proposed** by BH and **Second** by SW.

5.2 To discuss any matters arising from the above set of minutes.

5.2.1 **Resolved:** There were no matters arising.

6. Knutsford Town Council Cllr Hartley (Nether Ward) monthly report:

6.1 Monthly report from Cllr BH on relevant matters of concern for Tabley.

- *Market Hall move to 60 King St ongoing.*
- *Existing market hall refurbishment work starting soon. In the meantime, existing market hall having more activities singers and permanent piano in the market for public use.*
- *Leisure Centre. You will recall CEC needs to find £250k savings in the current year to meet the MTSF. Essentially Cheshire East now want £20k form Knutsford. The return doesn't seem sufficient – no joining fee for Knutsford residents joining EHL, increased discount to the options scheme (for older/young people and those on certain benefits) and a nebulous "increased community access".*

We are some way off agreeing anything. Also, the largest user of the leisure centre is the school and it appears that the school will not be paying extra.

- *Health Services. Recent meeting of the medical centre stakeholder group – some progress. The ICB has a meeting in June where it will determine the priority for Knutsford vs the rest of Cheshire and Merseyside. Knutsford Medical Practice will soon procure the development partner who can then deliver the business case with the aim of securing additional funding from the ICB. Knutsford Town Council will be holding a public update meeting in late June.*
- *Pickmere Lane Tabley Hill Rd. Speed reduction to 40mph following Katie email regarding speeding traffic. This is scheduled to be discussed as part of Cheshire East roads safety speed reduction though I cannot find the exact date. Hopefully if speed reduced will fix the problem.*

7. Actions & updates, Correspondence & Reports:

7.1 Actions & updates

Tabley Parish Council

13/05/2024

7.1.1. Resolved that updates are circulated to the Councillors in between meetings.

8. Planning Applications:

8.1 To note the active planning applications in time of the publication of this agenda.

8.1.1 24/1016M Knutsford Motorway Service Area Northbound, Northwich Road, Tabley

Installation of electric vehicle charging facilities with associated works.

Received: 20/03/24 Cllrs notified: 20/03/24

8.1.2 24/1340M Tabley Mere Filling Station, Chester Road, Tabley Superior Mere, Cheshire, WA16 0PP

Extension and refurbishment of existing filling station to create two industrial storage units.

Received: 11/04/24 Cllrs notified: 18/04/24

8.1.3 24/1342M Sudlow Lodge, Sudlow Lane, Tabley WA16 0TN

Certificate of proposed lawful use for proposed demolition of existing non-original extension to foundations and erection of new single Storey side and rear extension to provide larger living space.

Received: 11/04/24 Cllrs notified: 18/04/24

8.1.4 24/1167M Knutsford Motorway Service Area Southbound, Northwich Road, Tabley

Installation of electric vehicle charging facilities with associated works.

Received: 16/04/24 Cllrs notified: 18/04/24

8.1.5 24/1610M Red Lodge, Chester Road, Tabley, WA16 0HD

Listed building consent for the relocation of boundary fencing within domestic curtilage, in 1m height estate style fencing. Replacement of life expired estate fencing on a like for like basis. Creation of new domestic parking area with space for 2nr vehicles and ample manoeuvring area. Parking area surface to be 40 mm pea gravel/shingle, incorporating stone sets hump to main entrance. Hedge to be planted along Northwest boundary. Installation of air source pump to north elevation of property.

Received: 01/05/24 Cllrs notified: 08/05/24

8.1.6 24/1464M Red Lodge, Chester Road, Tabley, WA16 0HD

Relocation of boundary fencing within domestic curtilage, in 1m height estate style fencing. Replacement of life expired estate fencing on a like for like basis. Installation of new and repairs to existing timber picket fencing on a like for like basis. Creation of new domestic parking area with space for 2nr vehicles and ample manoeuvring area. Parking area surface to be 40 mm pea gravel/shingle, incorporating stone sets hump to main entrance. Hedge to be planted along Northwest boundary. Installation of air source pump to north elevation of property.

Received: 01/05/24 Cllrs notified: 08/05/24

8.2 **Resolved** that there were no objections to the above planning applications.

9 Allocation of Cil Funds

9.1 **Resolved** that the Council are to discuss areas that the Cil fund of £181.05 can be allocated to.

10 Storage for archive files

10.1 Resolved that the Clerk is to contact Chester or Cheshire archive file to discuss available space for archived files

11. Exclusion resolution:

11.1 The Chair **RESOLVED** that the members of the public in attendance, must now withdraw from the meeting as the public section had now concluded.

12. Finance.

12.1 Unity Trust Bank Accounts:

12.1.1 To note the current financial position in the Unity Trust bank accounts at the **31st January 2024.**

12.1.1.1 Unity Current Account T1 (20448354): Statements 40, 41 & 42 **£3,260.58**

12.1.1.2 Instant Access Account (20448367): Statements 31 & 32 **£1,131.74**

12.2 To approve the following payments.

12.2.1 TPC/RA/91 - Clerks Salary Mth 1 & 2 – £266.67 Cheque 300047

12.2.2 TPC/RA/92 - HMRC Mth 1 & 2 – £66.67 Cheque 300048

12.2.3 TPC/RA/93 – CHALC – £59.66 Cheque 300049

13 Report from Cllrs and Items to be added to the next agenda:

13.1 Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

13.1.1 AG: Enquired if the Council are still happy to offer the £400 donation to St Pauls Church.

13.1.1.1 **Resolved** that the donation should continue.

14 The next meeting will be the Bimonthly meeting held on **Tuesday 2nd July 2024 at 8pm**