

# MINUTES OF ANNUAL OPEN PARISH COUNCIL MEETING

## HELD ON MONDAY 13th MAY 2024 AT 7.45PM

**Present:** Councillors (Chair), H. Gurney-Smith (HGS), S. Wharfe (SW), A. Greenway (AG) S. Carson (SC), B. Hartley (BH)

**Also Present:** Ms. S Booth (Parish Clerk)

**Members of Public (MOP):** There were no MOP in attendance.

### 1. Open the meeting & accept apologies received.

1.1 The Chair opened the meeting & acknowledge all in attendance

#### 1.2 Apologies received.

1.2.1 D. Bailey (DB)

1.2.2 K Newport (KN)

1.2.3 N Withenshawe (NW)

1.2.3 **Resolved:** Apologies received and accepted for this meeting.

**2. Declarations of Interest:** Cllrs are to declare if they hold any interest on any agenda items.

2.1 **Resolved:** No Cllr in attendance declared an interest on an agenda item.

### 3. Approval of the Minutes of previous Bi-Monthly meeting:

3.1 To consider the approval of the Annual Open Parish meeting held on 15/05/23, [P75 to 76].

3.1.1 **Resolved** that the minutes were a true and accurate record.

3.1.2 **Proposed** by AG and **Second** by SW.

3.1.3 **Moved** unanimously.

3.2 To discuss any matters arising from the above set of minutes.

3.2.1 **Resolved:** No matters arose from the aforementioned minutes.

### 4. Opening Comments from current Chairperson

4.1 **Resolved:** Cllr H Gurney-Smith delivered a brief synopsis of council business and events in 2022/23 and thanked all Councillors for their hard work throughout the last year.

### 5 Reports from Parish Councillors:

5.1 Each member of the Parish Council will be invited to give a brief introduction explaining their responsibilities on the Parish Council.

#### 5.1.1 Cllr A Greenway – Vice-Chairman.

- Thanked the Chair and Cllrs for the work they have all done in Tabley over the past year.

Updated on the DD Day commemoration event that will be taking place on the 8<sup>th</sup> June and confirmed that all proceeds will go to 'Help the Heros Charity'.

Cllr Greenway thanked Cllr Carson for all her hard work with MP E McVey and said that it doesn't go unnoticed especially now things are starting to be done in Tabley.

**Action:** Clerk to write to Stobbart's to thank them for their recent hard work at the roundabout and the Churchyard.

5.1.2 **Cllr S Wharfe:** Shared his concerns about the road layout near the Windmill public house when vehicles use the petrol station.

### 6. Open Forum Q & A:

6.1 To address and answer questions from parishioners.

6.1.1 **Resolved:** No members of public in attendance.

### 7. Financial Report Year & Annual Governance Statement & 2023/2024:

7.1 To adopt Accounts for the year ended 31<sup>st</sup> March 2023.

7.1.1 The accounts will be prepared in accordance with current regulations.

7.1.2 **Proposed** by AG and **Second** by SW.

7.1.3 **Moved** unanimously.

7.2 **Resolved** that the Chairman and Clerk, (RFO) will then sign the appropriate section of the document at return to the external auditors once the internal audit has been completed.

### 8. Proposed Parish Council meeting dates 2024-25:

8.1 **Resolved** that the Cllrs were provided with the following proposed meeting dates.

POR: *Dates can be changed at the Clerks discretion.*

Tuesday 2nd July 2024: 8pm

Monday 9<sup>th</sup> September 2024: 7.30pm

Monday 11<sup>th</sup> November 2024: 7.30pm

Monday 6<sup>th</sup> January 2025: 7.30pm

Monday 10<sup>th</sup> March 2025: 7.30pm

**Meeting closed at 8.31pm.**

Chairperson, Councillor H Gurney-Smith  
Tabley Parish Council

Tabley Parish Council – AP Minutes  
13/05/24